



Maple Grove Primary Sick Child Policy

Aim

The aim of the organisation is to ensure that all staff and parents/carers are aware of the procedures to take in the event of a child being ill.

Background

In this organisation we understand that all children have minor illnesses, such as coughs and colds, and that these should not prevent them from attending. In addition, the organisation also understands that some children have longer-term illnesses and conditions that, while serious, should also not prevent them from attending if they and their parents wish them to. For these children a health care plan is usually agreed with parents or guardians.

However, the organisation is aware that some children will occasionally have illnesses that make it inappropriate for them to attend, particularly in the case of any infectious illness that might be spread to others.

Policy

- If a child arrives ill, the senior member of staff should take the decision as to whether the child is fit to attend and, if not, the parent/guardian should be asked to take the child home.

- Children with the following signs or symptoms should be sent home and parents/guardians advised that their children may not return until 48 hours after they have been symptom free:
 - diarrhoea and/or vomiting

 - doubtful rash

 - conjunctivitis

 - infectious illness, for example flu, chicken-pox, mumps or measles

 - fever or temperature.

If a child becomes unwell while on the premises, or has an accident involving injury, then the duty first aider should be asked to see the child immediately and, where appropriate, the child's parents/guardians should be called and asked to collect the child.

- In the event of an illness or accident requiring hospital treatment, the person in charge will make every attempt to inform the parents/guardians immediately and arrange to have the child taken to hospital with an appropriate escort.

- If the parents/guardians do not arrive or are unable to be contacted, the escort should stay with the child until the appropriate treatment has been given and follow the advice of a responsible doctor.

- In all cases the first aider should complete a detailed report of what happened and action taken and any illness, accident or injury to a child should be recorded in the accident book.

Management duties

Managers and senior staff in the organisation have a duty to:

- protect the health and safety of staff and children at all times
- ensure that all policies and procedures are effectively implemented
- regularly review and audit provisions in this area to ensure that policies, procedures and arrangements are adequate
- arrange any training required.

Staff duties

Staff in this organisation have a duty to:

- comply with agreed policies and procedures at all times.

Training

In this organisation all staff will be made aware of this policy during induction and provided with necessary training relevant to their role.

Applicability and scope

This policy applies to all staff and volunteers working for the organisation without exception. All staff have responsibility for ensuring that they work within the remit of this policy and in the manner in which they have been trained.

Responsibilities

Responsibility for the implementation, monitoring and review of this policy lies with the management

of the organisation.

Links to other policies

This policy links to other safeguarding policies including:

- Health needs policy
- First aid policy
- Asthma policy
- Non-prescribed medication policy
- Self-held medication policy.